## **GENERAL INFORMATION**

Program Format: Webcast Only Program Fee: \$50 Per Person CPE Hours: 8.80 Hours; Sponsor ID #08150 MCLE Hours: 7.50 Hours Conference Course #: 174099606 To Register Go To: https://www.meadowscollier.com/conference

**Registration Confirmation and Conference Material Access**: Meadows Collier will email a registration confirmation to each registrant after processing the conference registration. The registration confirmation will include log-in information for the webcast. Each registrant will need to watch for a separate email from BPN Media with a conference account link and access to the materials.

If you register one week or later prior to the conference date, your registration confirmation will be sent to you as soon as your registration is received and processed by Meadows Collier. An email from BPN Media will follow your registration confirmation from Meadows Collier with an account link and access to the materials.

**Cancellation**: Full refunds will be given on or before the program date. Individuals who "no show" on the date of the webcast will forfeit the full registration fee. Substitutions are welcome. You must contact Meadows Collier prior to the webcast to provide the name of the person substituting for the person registered.

**Webcast Information**: The webcast for the 22<sup>nd</sup> Annual Meadows Collier Virtual Tax Conference is hosted by BPN Media. It can be viewed on any computer or mobile device and is compatible with most browsers. Both audio and video will be delivered through the computer; no telephone required. Once you are registered, you will have access to test the system. Questions for the speakers may be submitted online webcast.

Webcast Technical Support: Email: <u>help@bpnmedia.com</u> or Phone: (877) 602-9877

**Polling Questions** (*during the webcast*): In compliance with the Texas State Board of Public Accountancy CPE Standards for Continuing Professional Education Programs and Rules for Sponsors §523.-<u>Monitoring mechanism for group Internet based programs</u>. In addition to meeting all other applicable group program standards and requirements, group Internet based programs must employ some type of real time monitoring mechanism to verify that participants are participating during the course. The monitoring mechanism must be of sufficient frequency and lack predictability to ensure that participants have been engaged throughout the program. The

monitoring mechanism must employ at least three instances of interactivity completed by the participant per CPE credit.

**Recording**: All audio and video recording of the Meadows Collier Tax Conference is prohibited without prior written permission from Meadows Collier.